



# ONLINE SKILLS TEST (SKT) APPLICATION

## REGISTRATION & SCHEDULING INFORMATION

Registration and scheduling are completed separately in the following steps:

1. Candidates must register and pay for the exam fees by completing this form, registering online, or by phone.
2. Once NCRA receives your registration application, candidates will receive a confirmation email within three business days.

Your confirmation email will include information on how to schedule for your test.

**Please do not try to schedule your test before receiving the confirmation email.**

## CANDIDATE INFORMATION

NAME \_\_\_\_\_ NCRA MEMBER NUMBER \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

DAYTIME PHONE NUMBER \_\_\_\_\_ EMAIL ADDRESS \_\_\_\_\_

## EXAM REGISTRATION INFORMATION

Tests are only valid for the testing period that they are registered for and registrations can only be accepted during a valid registration period. I am registering for the \_\_\_\_\_ (month) 1-20 testing period.

### Registration fees

### Select Exam(s) and/or select legs (RSR, RPR, and RMR only)

**RSR Exam** Reporter member: \$110 (per leg)  
 Student member: \$90 (per leg)  
 Nonmember: \$144 (per leg)

- RSR - Literary  
 RSR - Jury Charge  
 RSR - Testimony

**RPR Exam** Reporter member: \$110 (per leg)  
 Student member: \$90 (per leg)  
 Nonmember: \$144 (per leg)

- RPR - Literary  
 RPR - Jury Charge  
 RPR - Testimony

**RMR Exam** Reporter member: \$110 (per leg)

- RMR - Literary  
 RMR - Jury Charge  
 RMR - Testimony

**CRC Exam** Reporter member: \$225  
 Student member: \$193  
 Nonmember: \$253

- CRC

**CRR Exam** Reporter member: \$225

- CRR

### Amount due

Number of exams \_\_\_\_\_

Registration fee(s) \$ \_\_\_\_\_

Total due \$ \_\_\_\_\_

## TESTING POLICIES

By registering for an NCRA test, you have acknowledged that you understand and agree to abide by the procedures found online at [NCRA.org/SKT](https://www.ncra.org/SKT) under "Online Testing Policy." Failure to follow these or any NCRA procedures may result in your automatic failure and being barred from taking NCRA-administered tests for a minimum of three (3) testing cycles or permanently, depending on the nature of the violation. NCRA members may also be suspended or expelled from the Association.

The tests are the exclusive property of the National Court Reporters Association. Copyright law protects NCRA tests. No part of these tests may be copied or reproduced in part or whole by any means whatsoever, including memorization, unless previously authorized by NCRA. The theft or attempted theft of an NCRA test is punishable as a crime.

Check here if you require special accommodations. Candidates must attach a detailed letter with this registration.

I have read and understand NCRA's testing policies.

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SIGNATURE

DATE

The Certification & Testing team will review your registration for eligibility. Upon approval we will contact you via email with instructions and a link to pay for your registration. Once you receive the link you can pay directly online or contact our member services center at 800-272-6272 to pay by phone within the specified timeframe.

## SUBMIT TO NCRA

Please save the completed form and send via:

Email: [testing@ncra.org](mailto:testing@ncra.org)

Mail: National Court Reporters Association, 12355 Sunrise Valley Drive, Suite 610, Reston, Virginia 20191

Fax: 703-391-0629

Or register:

Online: [NCRA.org/SKT](https://www.ncra.org/SKT)

Phone: 800-272-6272

## QUESTIONS?

Please email [testing@ncra.org](mailto:testing@ncra.org) or call 800-272-NCRA.